

Paper Instructions for Authors

Abstract: Please provide a short abstract containing a maximum of 150 words.

Keywords: Paper format, instructions, use of template

1 Introduction

Thank you for your interest in submitting a contribution to the NordDesign Conference 2026. Please submit your full paper electronically as a Microsoft Word file (.doc or .docx) or PDF file (.pdf) on or before the deadline. Your paper should be **six (6) to ten (10) pages (including references)** in length. **Papers over 10 pages in length will not be accepted.** We aim to produce conference proceedings of a professional and consistent quality. Please carefully follow the instructions outlined in this guide, which itself is formatted as a NordDesign 2026 paper.

As the NordDesign Conference uses a double-blind review process, please do not include any information about the authors in the first submission (this will be added in the final submission of accepted papers).

2 Layout and Styles

All layout settings including page size, margins and styles are embedded in this template. Please do not alter these settings. The page size is A4 (210 mm x 297 mm), the margins are: top 26 mm, bottom 22 mm, left 22 mm, right 17 mm, gutter 0 mm.

Please insert your text into this template. The following pages present the styles and specifications that should be used in the document.

Depending on the software versions of your text editor, some preset styles may disappear when you delete the text in the template. In that case, please try to paste your text paragraph by paragraph.

2.1 Title, Author, Contact, Abstract, Keywords and Normal

Title

Times New Roman, 14 pt, centered, Line spacing single spaced, space after 3 pt.

Abstract

Times New Roman, 9 pt, 10mm left and right indent, space after 10 pt, Line spacing single spaced.

Keywords

Times New Roman italics, 9 pt, 10mm left and right indent, space after 10 pt, Line spacing single spaced.

Normal

For body text and Default Paragraph Font. Times New Roman 10 pt, justified, Line spacing single spaced, space after 10 pt.

2.2 Conference Headers

Conference Header

Times New Roman, 9pt, all caps, bold, space after 3pt. Used for the header of the first page. Please include a conference header exactly as in this document.

CONFERENCE HEADER LINE 2

Times new Roman, 9pt, all caps space after 10 pt. Used for the second line of the conference header.

2.3 Sections

Heading 1: Section

Times New Roman bold, 12 pt, flush left, space before 16 pt, space after 3 pt.

Heading 2: Sub-section

Times New Roman bold, 10 pt, flush left, space before 12 pt, space after 3 pt.

Heading 3: Sub-sub-section

Times New Roman 10 pt, flush left, space before 12 pt, space after 3 pt.

Please note: The Template has **no** automatic numbering of headings, to give author(s) full flexibility. Fill in numbering according to your needs (on heading levels 1 and 2 only!), but as a default use the numbering style used in the document.

2.4 Figures and Pictures

Figure Caption

Times New Roman 9 pt, centered, space before 6 pt, after 10 pt.

Please note: Template has **no** automatic numbering of figures, to give author(s) full flexibility

Picture

Not a style for text but this sets the line spacing to auto, necessary for the correct placement of pictures. Format an empty line and insert a picture as an enhanced metafile.

Please insert the pictures in the following way:

Format an empty line as „Picture“. Copy the picture to clipboard and paste it to this line as “Picture (enhanced metafile)”. Use the ‘Figure Caption’ style for the figure’s legend. Within a caption use soft returns only. The figures should be numbered Figure 1, Figure 2, etc., and should be referenced in the main text using Figure with an initial capital letter. Please note that the following resolutions are optimal: 300 dpi for color/grayscales and 600 dpi for lineart/bitmaps. **Please do not use automatic numbering.**



Figure 1. Example of figure

2.5 Tables

Table Caption

Times New Roman 9 pt, centered, space before 10 pt, after 6 pt.

Please note: Template has **no** automatic numbering of tables, to give author(s) full flexibility.

Text in table

Times New Roman, 10 pt, centered, 2mm left and right indent. To be used in tables.

Use the ‘Table Caption’ style for the table headers. The tables should be numbered Table 1, Table 2, etc., and should be referenced in the main text using Table with an initial capital letter. Use the ‘text in table’ style for the table body and center the table in the page. **Please do not use automatic numbering.**

Table 1. Example of a table

Cell of table	Cell of table	Cell of table
Cell of table	Cell of table	Cell of table

2.6 Lists

This section explains the use of bullet point lists and numbered lists. Please only use these two styles for your short paper.

- Unnumbered lists should preferably use a n-dash as a bullet. The ‘Bulleted list’ style should be used – style normal plus bullet, 10mm hanging paragraph style.
- 1. Numbered lists should be numbered 1, 2, 3 etc. The ‘Number-list’ style should be used.

2.7 Equations

Equations (NN)

Times New Roman italics, 10 pt, flush left, space before 6 pt, space after 10 pt.

Use the ‘Equations’ style as a starting point for equations. This style contains a tabulator to put after the equation. Each equation should be numbered consecutively throughout the short paper using Arabic numbers in parenthesis: (1), (2), etc. Please only use common fonts (Times, Arial, Symbol,...), as otherwise there might be problems during printing.

$$U=R \cdot I \quad (1)$$

2.8 References

References

Times New Roman 9 pt, hanging indent 10 mm, Line spacing single spaced.

References to published work should be in (Author, Year) format, and should be given in the References section in order of Author, Year, not by appearance in the text. Please, observe the distinction between references to journal articles by a single author (Amabile, 1996b), journal articles by two authors (Scott and Bruce, 1994), journal articles by more than two authors, (Pelled et al., 1999), a published book (Amabile, 1996a), a section of an edited book (Bliese, 2000) and a conference proceeding (Eppinger and Salminen, 2001). This citation style is used by the Journal “Chemical Engineering Research and Design” and is available for Endnote (www.endnote.com) as “Chem Engineer Research Design” (see <http://www.endnote.com/support/enstyles.asp> for download) and for Mendeley (<http://www.mendeley.com>) as “Chemical Engineering Research and Design”.

Use the ‘References’ style for the reference header. Use the ‘Reference-list’ style for the references itself (hanging indent 10 mm).

2.9 Footnotes

Please avoid footnotes. If detailed information has to be mentioned put it into brackets (Example of detailed information).

2.10 Other details

- SI units should be used throughout the paper.
- The Footer style is Times New Roman 10 pt. Please do not insert a page number in the footer.
- The Header of the first page contains the Conference header within two lines. Please do not change the Header of the first page. The other pages have Times New Roman 10pt as Header style. The Header of even pages contains the name of the category, do not change them.

3 Submission of Manuscript

Please submit your paper electronically as a single Microsoft Word file (.doc or .docx) or PDF file (.pdf) **without author names** or any other identifying content. Please refer to the conference website for the submission procedure.

For further information, please visit the conference website: <https://events.tuni.fi/norddesign2026/>

References

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